

**KUAC AND ALASKAONE COMMUNITY ADVISORY COUNCIL
OPERATING PRINCIPLES**

**Reviewed/Prepared By: Dennis McMillian, President, The Foraker Group
and Michael Walsh, Director of Interior Services, The Foraker Group
April 4, 2006**

Article I. Name

The name of this entity shall be the KUAC and AlaskaOne Community Advisory Council.

Article II. Purpose and Duties

1. Core Purpose. The purpose of the Council is to reflect and communicate the needs and interests of the many communities served by KUAC and AlaskaOne to station management.

2. Duties. In order to meet the Council's Core Purpose, the duties of the Council members are to:

- a) Inform themselves with regard to public broadcasting issues and policies, especially as they relate to Alaska;
- b) Become aware of the needs and interests of the communities served by KUAC and AlaskaOne; and
- c) Advise station management with regard to programming goals and service delivery.

Article III. Membership

1. Number. The Council shall be composed of up to 13 members who are representative of the diverse needs and interests of the communities served by KUAC and AlaskaOne. Additionally, membership should reflect the geographic diversity of the service regions, with members included from communities served by transmitters, translators, and the cable television delivery system.

2. Term. Council members will serve a three-year term. Terms will be staggered, with approximately 1/3 of the seats coming open each year. No member can serve consecutive terms, except those appointed at the council's inception and who have served less than a three-year term.

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3. Designated Seat. The KUAC Station Manager shall serve as a non-voting ex officio member of the advisory group, and will not be part of the 13 voting members.

4. Official Year. The official year of the Council shall be from July 1 to the following June 30.

5. Appointment of Council Members: The full Council will be self-perpetuating, with council members being solely responsible for appointment of new and replacement council members.

6. Nominations. At the final meeting of the year (June), the Nominating Committee shall present the slate of candidates nominated and up for election by Council membership.

7. Vacancies. Vacancies during the year may be filled by nomination from the Nominating Committee and a majority vote of the total Council.

Article IV. Officers

There shall be a Chairperson, a Vice-Chair, and a Secretary of the Council, elected annually by a majority vote of the total Council, for a maximum of two one-year terms. The Nominating Committee shall submit Chair, Vice-Chair, and Secretary slate for nomination and election at the final meeting of the year.

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The duties of the officers will be as follows:

- The Chair will be responsible (when present) for presiding over council meetings, appointing committees, determining “Chair Rules,” and other duties as determined by the council.
- The Vice-Chair shall serve as Chair in the Chair’s absence.
- The Secretary shall be responsible for submitting meeting minutes to the Council.

Article V. Meetings

1. Number. There shall be at least four meetings of the Council held each year.

2. Quorum. More than **50%** of the members of the Council shall constitute a quorum.

3. Attendance. Each Council member is expected to attend all regular meetings. Unexcused (by the Council) absences for three consecutive meetings will result in automatic removal from the Council.

Article VI. Conducting Meetings

The initial meeting of the council will be conducted according to an informal interpretation of Robert's Rules of Order, Newly Revised. Upon appointment of a Chair, the Chair will establish ground rules about appropriate decorum for meetings and have them stand as “Chair Rules.” A simple majority of council members may override any standard or procedure established by the Chair for the conduct of the meeting.

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Article VII. Amendments

These principles may be amended by a 2/3 majority vote of the total Council at any Council meeting. Proposed amendments shall be sent to Council members 14 days in advance of any meeting at which they are to be voted upon. Any amendments must be ratified by the UAF Chancellor or designee.

Article VIII. Open Process

The Council will operate in a manner that is open and informative, in accordance with University of Alaska regulations.